

**PHILADELPHIA ENERGY AUTHORITY**  
**Minutes of the Special Session of the Board of Directors of the Philadelphia Energy Authority**  
**November 27, 2018**

A special session (the “Meeting”) of the Board of Directors (the “Board”) of the Philadelphia Energy Authority (the “Authority”) was held on November 27, 2018, beginning at 5:30 PM, at City Hall, 1400 JFK Blvd, Room 566, Philadelphia, Pennsylvania.

The following members of the Authority were present at the meeting:

Barbara Adams (via phone)  
E. Mitchell Swann (via phone)  
Emily Schapira  
Michael Kopistansky (via phone)  
Barbara Moore (via phone)

Also present at the meeting: Maxine Dixon (PEA), Laura Rigell (PEA), Baird Brown (Eco(n)law).

**Call to Order**

Mr. Swann (Vice Chair) called the Meeting to order. Mr. Swann determined that a quorum was present and that the Meeting was properly advertised.

**New Business – Resolution to Authorize Contracting**

Ms. Schapira presented the primary order of business for the Meeting.

**RESOLUTION 112718 - 01: AUTHORIZE CONTRACTING WITH THE VENDOR FOR LOW- AND MODERATE-INCOME SOLAR FINANCING PILOT.**

**RESOLVED**, that the Board of Directors of the Philadelphia Energy Authority (“the PEA”) authorizes the Executive Director to enter into such contracts and agreements as are necessary to execute the Low- and Moderate-Income Solar Financing Pilot, which must be approved in final form by legal counsel, the Chair and the Secretary.

Ms. Schapira provided an overview of the initiative. PEA has been working to create a low- and moderate-income financing vehicle to make solar more accessible in Philadelphia. PEA recruited homeowners that met program guidelines and underwriting requirements. 36 homeowners have been selected. There are a number of different contracting parties.

Final approval of the contract to establish the Special Financing Pilot will be overseen by Mr. Lewis (Chair) and Ms. Adams (Secretary), in consultation with PEA’s legal counsel.

Ms. Adams made a motion to adopt the resolution, Mr. Swann seconded and the resolution passed unanimously by the Board.

In other new business PEA received the first portion of the City grant budget and a transfer ordinance for the remaining balance PEA has been appropriated by City Council is expected to pass Council in December.

**Adjournment**

There being no further business to come before the Board, on motion duly made and seconded, the Meeting was adjourned. The next meeting of the Board is scheduled for February 5, 2019.

Respectfully Submitted,

Secretary of the Board of Directors