Philadelphia Energy Authority
Minutes of the Special Session of the Board of Directors
May 24, 2018

The special session ("the Meeting") of the Board of Directors ("Board") of the Philadelphia Energy Authority ("the Authority") was held on May 24, 2018 beginning at 2:30 pm at Philadelphia City Hall, Room 566, 1400 John F. Kennedy Blvd., Philadelphia, PA 19107.

The following board members of the Authority were present at the meeting:

Barbara Adams (via phone)
Adam Agalloco (via phone)
Christopher A. Lewis (via phone)
Emily Schapira (in person)
E. Mitchell Swann (via phone)

Also present at the meeting: Maxine Dixon (PEA), Laura Rigell (PEA)

Call to Order

Mr. Lewis (Chair) called the Meeting to order. Mr. Lewis determined that a quorum was present and confirmed that the Meeting was duly advertised.

Ms. Schapira presented the primary order of business for the Meeting which was **RESOLUTION SS0518: TO AUTHORIZE PEA'S EXECUTIVE DIRECTOR TO ENTER INTO A PURCHASE ORDER AGREEMENT WITH CERTAINTEED FOR SOLAR EQUIPMENT UP TO $71,000 FOR SOLARIZE PHILLY LMI PROGRAM** (the complete text of which can be found at the end of these meeting minutes.

The Board reviewed the details of the Purchase Order Agreement. PEA will put a reservation on the panels which will allow Certainteed hold the panels in their warehouse for the use of the Solarize Philly program. When the 45 households eligible to participate in the program have been chosen and assigned to an installer, there will be one shipment made to Philadelphia. Each installer will pay for their portion.

Mr. Lewis moved to approve the resolution. Ms. Adams seconded and the resolution was approved unanimously.

Adjournment

There being no further business to come before the Board, on motion duly made and seconded, the Meeting was adjourned. The next meeting of the Board is scheduled for July 18, 2018.

Respectfully Submitted,

Barbara Adams
Secretary